

SCHOOL POLICIES - MASTER COPY

Last updated 31st May 2024

Statutory Policies in RED

Additional Policies in BLUE

Document name	LT resp	Review frequency	Suggested review	Current st	Date ratif	Review c	Review meeting	Committee	MAT/LG	Website
Careers Education, Information Adv	KFR	GB determines	3 years	Ratified	Apr-21	Jan-24	2024 Spring	TLS	LGB	yes
Provider Access statement	KFR	GB determines	1 year	Ratified	Feb-23	Feb-24	2024 Spring	TLS	LGB	yes
16-19 Bursary policy	PPZ	GB determines	1 year	Ratified	Jul-23	May-24	2024 Spring	Resources	LGB	yes
Fire Safety Procedure	KBL	GB determines	1 year	Ratified	Jul-23	May-24	2024 Spring	Resources	LGB	yes
Lettings Policy	PPZ	GB determines	1 year	Ratified	Jul-23	May-24	2024 Spring	Resources	LGB	yes
Peripatetic Music Instrument Policy	PPZ	GB determines	1 year	Ratified	Jul-23	May-24	2024 Spring	Resources	LGB	yes
Feedback Policy	TST	GB determines	2 years	Ratified	Jul-22	Jun-24	2024 Summer	TLS	LGB	yes
Safeguarding (Child Protection) Policy	JMU	1 year	1 year	Ratified	Sep-23	Sep-24	2024 Autumn	P & A	LGB	yes
SEN Information Report	KAL	live	1 year	ongoing	Oct-23	Oct-24	2024 Autumn	P & A	LGB	yes
Admissions Policy	JEA	1 year	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	P & A	LGB	yes
Behaviour for Learning Policy	SST	Headteacher determines	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	P & A	LGB	yes
Examinations Policy	LTH	GB determines	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	TLS	LGB	yes
Exams - Conflicts of Interest policy	JCR	GB determines	1 year	Ratified	Apr-24	Oct-24	2024 Autumn	TLS	LGB	yes
Exams - Disability Access policy	LTH	GB determines	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	TLS	LGB	yes
Exams - Malpractice policy	JCR	GB determines	1 year	Ratified	Apr-24	Oct-24	2024 Autumn	TLS	LGB	yes
Exams - Whistleblowing policy	LTH	GB determines	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	TLS	LGB	yes
Non-examined Assessment policy	LTH	GB determines	1 year	Ratified	Feb-24	Oct-24	2024 Autumn	TLS	LGB	yes
Children with Health Needs who can	JMU	GB determines	1 year	Ratified	Apr-24	Mar-25	2025 Spring	P & A	LGB	yes
LAC and previously LAC policy	SST	GB determines	1 year	Ratified	Apr-24	Mar-25	2025 Spring	P & A	LGB	yes
Collective Worship Policy	JCR	GB determines	3 years	Ratified	Apr-22	Mar-25	2025 Spring	P & A	LGB	yes
Special Educational Needs Policy	KAL	GB determines	1 year	Ratified	Apr-24	Mar-25	2025 Spring	P & A	LGB	yes
Supporting Children with Medical Ne	JMU	GB determines	1 year	Ratified	Apr-24	Mar-25	2025 Spring	P & A	LGB	yes
Anti-Bullying Policy	SST	GB determines	2 years	Ratified	Jul-23	May-25	2025 Spring	P & A	LGB	yes
Lockdown procedure	KBL	GB determines	2 years	Ratified	Jul-23	May-25	2025 Spring	Resources	LGB	no
Sixth Form Dress Code	JMK	GB determines	4 years	Ratified	Apr-22	Jan-26	2026 Spring	P & A	LGB	yes
Relationship and Sex Education Poli	JCR	GB determines	2 years	Ratified	Feb-24	Feb-26	2026 Spring	TLS	LGB	yes
Site Security Policy	KBL	GB determines	2 years	Ratified	Feb-24	Nov-26	2026 Autumn	Resources	LGB	yes
Accessibility Plan	KBL	3 years	3 years	Ratified	Apr-24	Mar-27	2027 Spring	P & A	LGB	yes
Visitors Policy	KBL	GB determines	4 years	Ratified	Jul-23	May-27	2027 Spring	Resources	LGB	yes
Equality Objectives (under Equality L	TPI	4 years	4 years	Ratified	Feb-24	Jan-28	2028 Spring	P&A	LGB	yes
Drugs Education Policy	JCR	GB determines	4 years	Ratified	Feb-24	Feb-28	2028 Spring	TLS	LGB	yes
Risk Assessments	KBL	live	live	ongoing	n/a	as update	n/a	Resources	LGB	as neces
Governors Committee Minutes	n/a	n/a	n/a	ongoing	n/a	n/a	n/a	Full GB	LGB	no
Governors Minutes	n/a	n/a	n/a	ongoing	n/a	n/a	n/a	Full GB	LGB	no
Register of attendance	SST	live	live	n/a	n/a	n/a	ongoing	P & A	LGB	n/a
School Information Published on We	JEA	live	live	n/a	n/a	n/a	ongoing	P & A	LGB	n/a
Central Record of Recruitment and V	TPI	live	live	ongoing	n/a	n/a	n/a	Resources	LGB	n/a
Pupil Premium, information on	KFR	live	live	ongoing	n/a	n/a	ongoing	TLS	LGB	yes
Target setting for schools	TPI	GB determines	1 year	ongoing	n/a	n/a	ongoing	TLS	LGB	yes
Register of Governors Business Inte	PPZ	live	live	ongoing			ongoing	Full GB	LGB	yes
Home-School Agreements	SST	GB determines	1 year	in Planner			n/a	P & A	LGB	n/a
Register of pupils admission	SST	live	live	ongoing	n/a		n/a	P & A	LGB	n/a
Register of pupils attendance	SST	live	live	ongoing	n/a		n/a	P & A	LGB	n/a
School Prospectus	TPI	GB determines	1 year					LGB	LGBs	